

# Girl Guides Singapore

## General Terms and Conditions for Booking of Camp Christine



For the purposes of this general terms and conditions, the following capitalized terms shall have the meanings set forth below:

“Booking”	means the approval of use of Camp Christine and/or Obstacle activities during the approved period of this booking with the General T&C and Booking Conditions.
“Booking Conditions”	means other booking conditions attached to the Booking to be adhered to.
“Client”	means the applicant under this Booking.
“CC”	means Camp Christine
“Force Majeure”	means any event or circumstance that is beyond the reasonable control of the affected party, including act of God, strike, lock-out, act of a public enemy, war, terrorist act, blockade, riot, civil commotion, and governmental restraints.
“GGS”	means Girl Guides Singapore
“T&C”	means the general terms and conditions under this Booking.

### 1. Payment

The Client will pay GGS within ten (10) working days from the date of confirmation of the Booking by GGS per the charges stated on the invoice provided. Failure to do, the Booking will be released.

Deposit payment of \$120 via a separate cheque is required for each non-school booking and is non-refundable upon any cancellation. Deposit will be returned should there be no additional charges incurred during the stay.

Schools will be billed on any damages or losses upon checking out where the warden will go through facilities with Guider in charge and endorsed agreement on sighted damages or losses.

Payment details to include the following:

- Booking ID
- Name of Institution or Organization
- Name of Applicant
- Contact number of Applicant

Any payment in cheque form should be made payable to “Girl Guides Singapore” and sent to 9 Bishan Street 14, Singapore 579785 with the above details stated on the back of the cheque.

### 2. Insurance requirements

The Client will procure and at all times maintain in force appropriate insurance to cover its liability for damage caused to GGS. A certificate verifying such insurance, showing the amounts of its third-party liability insurance cover, proving the payment of the corresponding insurance premiums will be submitted by the Client to GGS on request.

### 3. Cancellation and/or Change of Date

Any change in date(s) will be subjected to availability. Postponement within two (2) weeks of the Booking will be subjected to an administration charge of \$20.

Any cancellation penalty will be based on the terms below. The Client will be invoiced accordingly on any cancellation due

- Cancellation less than two (2) weeks from the Booking or no show - forfeiture of full payment.
- Cancellation more than two (2) weeks from the Booking - \$120 of the deposit payment is forfeited.
- Cancellation due to national policy - Administration charges waived.



GGG reserves the right to terminate the occupancy without notice, for breach of the T&C and Booking Conditions. GGS staff are empowered to take action as deemed necessary for the proper conduct of camp and/or use of facilities in CC.

#### **4. Penalty Charges**

- (a) Charges of \$60 will be imposed on damages and/or loss of equipment provided. For more details, refer to the document 'Camp Christine Booking Information'.
- (b) Charges of \$120 will be imposed on tears on Canvas Tent (8-man). If the damage is too extensive and beyond repair, charges of damages will be assessed and advised accordingly.
- (c) The applicant shall be responsible for any loss and/or damage of equipment by her or his campers. Any loss or damage identified by GGS staff at the time of check-out will be charged against the deposit of \$120 or billed to the school after the completion of booking. Should the amount payable exceed the deposit, the additional charges are to be paid to GGS within 7 working days from the date of check-out or invoice issuance, whichever later. Failing to do so may result in the rejection of future applications.

#### **5. Confidentiality**

The Client shall treat all information, documents, materials, and/or data furnished by GGS as confidential, and shall not disclose any such Information to any other person, or use such Information itself for any other purpose, unless the Client obtains written permission to do so from GGS.

This Section 5 (Confidentiality) shall apply to drawings, specifications, or other documents prepared by GGS for the Client in connection with the Booking.

#### **6. Privacy Policy**

GGG respects the rights of the individuals to protect their personal data. This data protection policy provides information about how GGS ('we', 'us', 'our') collects, uses and/or discloses personal data while recognising both your right to protect your personal data and our need to collect, use and/or disclose it for purposes that GGS believes are reasonable and appropriate in the course of GGS's work and not limited to organising, coordinating, promoting and providing training and programmes.

This data protection policy applies to the personal data of all individuals ('you', 'your') who are GGS's employees, members, community partners, volunteers and members of the public including sponsors and donors.

If you are not in any of the above categories but GGS collects, uses and/or discloses your personal data for the purpose of our work, this data protection policy will apply to that personal data consistently with the way in which it applies to the above individuals. For detailed information, please refer to <https://girlguides.org.sg/privacy-policy/>.

#### **7. Notification of Changes**

GGG reserves the right to change these conditions from time to time as it sees fit and the Client continued use of the site will signify his or her acceptance of any adjustment to these terms. Should there be any changes in how GGS uses the site customers' Personally Identifiable Information, notification by e-mail or postal mail will be made to those affected by the change. Any changes to GGS's privacy policy will be posted on <https://girlguides.org.sg/privacy-policy/>. You are therefore advised to re-read this statement on a regular basis.

#### **8. Log Files**



GGs uses IP addresses to analyse trends, administer the site, track user's movement, and gather broad demographic information for aggregate use. IP addresses are not linked to personally identifiable information. Additionally, for systems administration, detecting usage patterns and troubleshooting purposes, GGS web servers automatically log standard access information including browser type, access times/open mail, URL requested, and referral URL. This information is not shared with third parties and is used only within GGS on a need-to-know basis. Any individually identifiable information related to this data will never be used in any way different to that stated without the Client's explicit permission.

#### **9. Cookies**

Like most interactive web sites, GGS's website uses cookies to enable us to retrieve user details for each visit. Cookies are used in some areas of our site to enable the functionality of this area and ease of use for those people visiting.

#### **10. Links to this website**

The Client and/or its representatives shall not create a link to any page of this website without GGS's prior written consent. Should the Client and/or its representatives create a link to a page of this website, the Client and/or its representatives shall do it at his or her own risk.

#### **11. Links from this website**

GGs do not monitor or review the content of other party's websites which are linked to from this website. Opinions expressed or material appearing on such websites are not necessarily shared or endorsed by us and should not be regarded as the publisher of such opinions or material. Please be aware that GGS is not responsible for the privacy practices, or content, of these sites. We encourage users to be aware when they leave the site and to read the privacy statements of these sites. You should evaluate the security and trustworthiness of any other site connected to this site or accessed through this site yourself, before disclosing any personal information to them. GGS will not accept any responsibility for any loss or damage in whatever manner, howsoever caused, resulting from your disclosure to third parties of personal information.

#### **12. Force Majeure**

Neither party shall be liable to the other for any failure to fulfil its obligations under the Booking to the extent that such failure is attributable to "Force Majeure".

The party affected by Force Majeure shall, within twenty-four (24) hours from its occurrence, inform the other party in writing of the Force Majeure with details and shall use its best endeavours to mitigate the impact of Force Majeure.

If the Force Majeure continues for a period of two (2) months, either party may terminate the Booking upon serving of notice in writing by registered mail with return receipt requested. Termination will be effective on the date of delivery of the registered letter.

#### **13. Intellectual Property Rights**

The Client acknowledges that any information, documents, data or material of any kind on any medium supplied to the Client by GGS under the Booking (the "Materials") shall remain the sole and exclusive property of GGS. The Booking shall not give rise to any assignment to the Client of any right or interest in such Materials including any developments or variations thereof.

All the intellectual property rights related to any results, information, data, documents, drawings, programs, slides, inventions and/or any other works produced or obtained, in whatever form, during the performance or as a result of any of the services shall automatically and immediately become the exclusive property of GGS.

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**14. Compliance with Laws**

The GGS will discharge its obligations under the Contract in compliance with all laws and regulations applicable in Singapore including without limitation all anti-bribery laws and personal data protection law.

**15. Governing law and Jurisdiction**

The Booking will be governed by the laws of Singapore.

The Contracts (Rights of Third Parties) Act (Cap 53B) shall not under any circumstances apply to this Booking and no person who is not a party to this Booking (whether or not such person shall be named, referred to or identified, in this Booking) shall have any right whatsoever under the Contracts (Rights of Third Parties) Act (Cap 53) to enforce this Booking or any of its terms.

The parties agree to submit to the exclusive jurisdiction of the courts of Singapore for any dispute that arises under or is related to the Booking that cannot be settled by mutual agreement.